



Edit Your Account

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Purpose of This Topic

This topic explains how to edit a previously created account on the U.S. Mint's Online Product Catalog.



If you have not yet created an account, see the topic titled [Create an Account](#).

Reasons for Editing Your Account

- You want to change your User Name and/or Password.
- You have moved and would like to update the street address and phone number stored in your account.
- You did not activate the **Quick Checkout** feature when you created your account, and you would like to activate it now.
- You want to change the credit card information on your account so that future orders are charged to a different card.
- You want to change your preferred delivery method.
- You did not sign up for the U.S. Mint's free Online Catalog E-mail Services when you created your account, and you would like to sign up now.



Edit Your Account Log In to Your Account

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Steps for Editing Your Account

Log In to Your Account

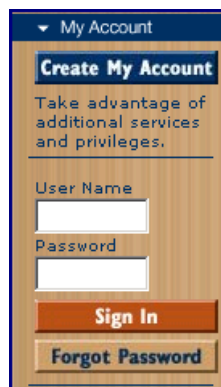
1. Display the **U.S. Mint Online Catalog Home page** by clicking the **Catalog Home** link (labeled "A" in Figure 1).

Figure 1. Link to Catalog Home Page



2. Locate the **My Account** section on the right side of the Home page. See Figure 2.

Figure 2. My Account Section



3. Type your **User Name** and **Password** in their respective fields.
4. Click **Sign In**. A Welcome message is displayed as shown in Figure 3.

Figure 3. Welcome Message





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What if I forget my Password?

When you created your account, you also created your own User Name and Password. *If you did not type the correct User Name or Password in Step 3*, the **Please Sign In** page appears.

In case you cannot remember your Password, the Mint's Online Catalog site provides a **Forgot Password** button on the **My Account** section of the Home page, and a **Forgot Password?** link on the **Please Sign In** page. Both of these links open the **Forgot Password** page.

The **Forgot Password** page enables you to type your User Name, last name, and e-mail address. After you submit the information and Technical Support has validated your account, you will receive a temporary password mailed to your specified e-mail address.

From Here...

- Go to the next section: [Display Editing Options](#)
- [View all topics related to editing your account](#)
- [View the Main Topic page](#)



Edit Your Account Display Editing Options

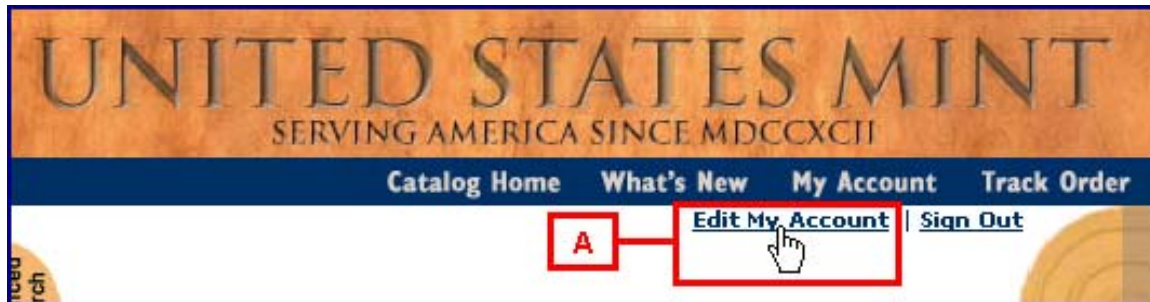
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Display Editing Options

1. Click the **Edit My Account** link (labeled "A" in Figure 4). The **Edit My Account** page appears. This page is shown in the second image of Figure 4.

Figure 4. Edit My Account Link



Edit My Account

[My Contact Information](#)
[My Shopping Preferences](#)
[My Payment Method](#)
[My Delivery Options](#)
[My U.S. Mint Communications](#)

My Contact Information

Asterisk (*) indicates a required field. Visit our [Privacy Policy](#) to learn more about how we handle your personal information.

*E-mail:

*E-mail Confirm:

User Name:

Password:

*Challenge Question:

*Answer:

[Change User Name](#)
[Change Password](#)

Your Challenge Question and Answer are used to provide additional



Edit Your Account Display Editing Options

- Note the list of links at the top of the **Edit My Account** page. Table 1 lists the available links.

Table 1. Links for Editing Account Information

Click this link...	To edit this information:
My Contact Information	Change your e-mail address, user name, password, Challenge Question and answer, name, address, or phone number. Change User Name and Change Password links also appear in this section.
My Shopping Preferences	Enable or disable the Quick Checkout feature. <i>If you usually use the same address, billing, and credit card information, choose Yes to enable this feature.</i> Quick Checkout processes your orders more quickly by going straight to the Review Order page.
My Payment Method	Change the credit card information to show a different card, or update the expiration date of your existing card.
My Delivery Options	Change from Standard to Expedited , or vice-versa.
My U.S. Mint Communications	If you haven't used the U.S. Mint's free E-mail Services to keep informed about Mint products, you can use this section to subscribe.

From Here...

- Go to the next section: [Apply Edits to Your Account](#)
- [View all topics related to editing your account](#)
- [View the Main Topic page](#)



Edit Your Account

Apply Edits to Your Account




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Apply Edits to Your Account

1. At the top of the **Edit My Account** page, click a link to display the information that you want to edit. (To return to the list of links, click your browser's **Back** button.)
2. After you have completed all edits, click on one of the three buttons shown at the bottom of the page. The result of clicking each button is explained in Table 2.

Table 2. Buttons Used When Editing Your Account

Click this button...	To do this:
Submit 	Apply any changes to your account. The Edit My Account Confirmation page appears. This page is shown in Figure 5.
Cancel 	Back out of the Edit My Account page without applying any changes. The My Account - <Your Name> page appears.
Delete My Account 	Remove your account from the Mint's Online Catalog web site. You will receive an e-mail message confirming the deletion.

The **Edit My Account Confirmation** page (shown as Figure 5) summarizes your account information, including any changes you just made.

Figure 5. Edit My Account Confirmation Page



UNITED STATES MINT ONLINE CATALOG
SERVING AMERICA SINCE MDCCXCII

[Catalog Home](#) [What's New](#) [My Account](#) [Track Order](#) [Shopping Cart](#)

Edit My Account Confirmation

Thank you for updating your My Account information. You will soon receive a notice via e-mail confirming your changes. If you have any questions or need help please visit [New Users](#) or [Help](#).

Your Name and Address:
Mr. John Doe
1840 Coinshopper Drive
Arlington, VA 22202-1846
UNITED STATES

Phone: (202)772-7246 (Business)
Alt. Phone: (703)486-2952 (Home)
Fax:

Email: jdoe@aol.com
User Name: jdoe
Password: *****

Challenge Question Selected: What is your Mother's Maiden Name?
Challenge Question Answer: jones

3. Click **OK**. The **My Account - <Your Name>** page appears. This page displays a list of member services, as well as additional links for editing your account.

From Here...

- [View all topics related to editing your account](#)
- [View the Main Topic page](#)